

## Trinity Lutheran Childcare Rate Information

Effective July 1, 2010

All checks should be made to Trinity Lutheran ECC.

### Annual Enrollment Fee (due upon enrollment and each September 1<sup>st</sup>): \$45 per student

The Enrollment Fee is non-refundable and is due at the time of enrollment and each September 1<sup>st</sup> after enrollment has begun. **Enrollment Fees must be paid with a separate check from childcare service payments.**

### Childcare Service Rates:

#### **Infant Care:**

Full-time care            \$795 per month            Year Round Monthly Fee

#### **Toddler Care:**

Full-time care:            \$726 per month            Year Round Monthly Fee

#### **Preschool Age Care (Adventurers, Explorers, and Pre-Kindergarten):**

5 days/week            \$686 per month            September through May rate

4 days/week            \$590 per month            September through May rate

3 days/week            \$516 per month            September through May rate

#### **Half day Kindergarten students from Public Schools:**

5 days/week            \$408 per month            September through May rate

4 days/week            \$363 per month            September through May rate

3 days/week            \$318 per month            September through May rate

One day rate            \$38

Half-day rate            \$22

#### **School-Age Care:**

Before School care    \$6.00 per day            6:00am – 7:45am

After School care    \$11.25 per day            3:10pm – 6:00pm

One day rate            \$38

Half-day rate            \$22

### Summer Childcare Service Rates:

#### **Preschool Age through School Age Care (June - August months only)**

##### School-Age Care:

Full-time is considered more than 30 hours per week (\$146 per week)

Part-time is considered less than 30 hours per week (\$119 per week)

##### Adventurers and Explorers:

Full-time is considered more than 30 hours per week (\$135 per week)

Part-time is considered less than 30 hours per week (\$108 per week)

## **Trinity Lutheran ECC Childcare Fee Policy**

### **Service Dates and Times:**

- Trinity Lutheran ECC is open Monday through Friday, 6:00am – 6:00pm, January through December.
- Holiday closings are: New Year's Day, Good Friday, Memorial Day, Independence Day (4<sup>th</sup> of July), Labor Day, Thanksgiving Day and the Friday following, Christmas Eve, Christmas Day, and New Year's Eve.
- We will close for inventory and extensive cleaning during one week in the summer – typically the first week in July.

### **Payment Procedures:**

- From September to May, monthly childcare fees are due in this manner:
  - **50% of the monthly rate is due by the 15<sup>th</sup> of the month.** If 50% is not received by the 15<sup>th</sup> of the month, the 15<sup>th</sup> is the child's last day to attend childcare.
  - **The full balance of the monthly rate is due by the last day of the month.** If the full balance of the monthly rate is not paid in full by the last day of the month, the last day of the month is the child's last day to attend childcare.
- From June to August, weekly childcare fees are due in this manner:
  - The weekly fee is to be paid in full on or before Monday morning that the child will be attending childcare.
- Trinity Lutheran ECC participates with Michigan's Department of Human Services (DHS) for childcare assistance, and will bill DHS directly for services. Once payment is received and posted to the account, DHS families will receive a statement of their portion of childcare charges to be paid no later than one week from the statement date.
- A fee of \$5.00 for any portion of each 15 minute period following 6:00pm will be charged for each child who has not been picked up by 6:00pm.
- A \$35.00 service fee will be charged for all returned checks.

### **Sick Days and Vacations:**

- Childcare fees are set with 4 weeks vacation built into the monthly cost for each child. Monthly costs are not reduced for vacation.
- Childcare fees are due regardless of whether the child is sick, on vacation, at a doctor's appointment, etc. This applies to both the monthly fees and weekly fees.

### **Family Discounts:**

- Families with multiple children enrolled as full-time will be billed the full rate for the most expensive child and receive a 10% discount for each additional child. No discounts are given for children enrolled as part-time.